



Proposed Amendment to the Rules

To be voted on by members at the AGM Sunday 30th June 2pm

Article One

12. CONDUCT OF MEETINGS:

- c. Notice of the Annual General Meeting shall be posted for at least twenty one (21) days on the Club Notice Board and advertised in the local daily papers appearing on two different days prior to the meeting.

Replace with;

Notice of the Annual General Meeting shall be posted for at least twenty-one (21) days on the Club Notice Board and advertised in social media and Club Newsletters or E-newsletters on at least on two different days prior to the meeting.

Article Two

6. ADMISSION OF MEMBERS: remove d,e f

- d. New members names shall be displayed on the Club notice board for a period of fourteen (14) days. Any member may object to the admission of the proposed nominee setting out the reasons in writing to the General Manager within that period. Such objections shall be kept strictly confidential.
- e. New members shall be elected and admitted by the Board and the Board at its discretion may, whether an objection has been made or not, refuse admission to any person and shall not be called upon to give any reason for such refusal.
- f. Upon election and admission of any new member, the Manager shall notify the new member in writing and on receipt of the notice and a Membership Card the new member shall be entitled to all privileges of membership. The Membership Card shall remain the property of the Club at all times. Should the candidate not be elected by the Committee, the Manager shall notify the candidate in writing and return the full amount of fees paid in accordance with these rules.

Replace with;

d. Upon receipt of payment the Manager or delegate shall issue a Membership Card and the new member shall be entitled to all privileges of membership. The Membership Card shall remain the property of the Club at all times. Should the candidate not be granted membership, the Manager shall notify the candidate in writing and return the full amount of fees paid in accordance with these rules

- h. Membership shall date from the date on which the candidate shall have been notified accordingly by the General Manager.

Replace with;

f. Membership shall date from the date on which the membership card has been issued or funds receipted.

Article Three

7. CLASSES OF MEMBERSHIP:

SOCIAL MEMBERS: (additions to comply with Clubs NZ Standards)

- a) Each applicant for social membership shall complete the applicable application form.*
- b) Each applicant shall deposit, at the time of application, a subscription of such sum as designated by the Club.*
- c) Social membership shall be valid for a period of one month from the day of joining.*
- d) Social members shall automatically lose their Introductory Membership status;*
 - i. At the conclusion of the one-month period from the date of joining; or*
 - ii. Upon admission as an ordinary member, whichever is earlier.*
- e) Social Membership cannot be extended and is not renewable.*

Social Members shall be entitled to all rights and privileges of ordinary members, but subject to the following restrictions.

- (1) They will have no voting rights at the Club's Elections or General Meetings.
- (2) They will have no rights to hold office.
- (3) They will have no rights to nominate membership of the Club.
- (4) They will not be eligible to participate in member promotions
- (5) They will not be able to sign in guests
- (6) May be subject to other restrictions as determined from time to time by the Board
- (7) Social Members shall have the privileges of admission to any Chartered Club, provided it is in accordance with that Club's Constitution, with whom this Club is reciprocally associated, upon production of any official reciprocity card.

Article Four

7. CLASSES OF MEMBERSHIP:

(NEW)

EMPLOYEES:

Members who are employees of the club are entitled to the rights and privileges of membership excluding those concerned with the selection, election and holding office within the club.

The Board and management reserve the right to introduce policies excluding employees who are also members of the club from participating in promotions and other activities within the club whilst on duty.

Article Five

11. MEETINGS:

- (a) The Annual General Meeting shall be held as soon as practicable after the end of the Financial Year, but not later than the end of June of that year.

11. MEETINGS:

- (a) *The Annual General Meeting shall be held as soon as practicable after the end of the Financial Year, but not later than the end of July of that year.*
-

Article Six

20. BOARD MEETINGS

- b. The order of business at Board meetings shall be;
 - (1) Minutes of the previous meeting.
 - (2) Correspondence
 - (3) Acceptance of financial reports.
 - (4) Reports of Boards.
 - (5) **Health & Safety - to be added**
 - (6) Notices on Motion
 - (7) General Business
 - (8) Notices of motion for future debate.
-

Article Seven

23. GENERAL MANAGER: (replace with words in italics)

d. Pay into the bank to credit of the Club a minimum of three (3) times per week plus any special arrangements, all monies received from all sources.

d..Pay into the bank weekly to credit of the Club, all monies received from all sources.

h. Collect subscriptions and report to the Board all members in arrears.

h. Report to the Board all members subscriptions

Article Eight

New Section to be added to be compliant with Clubs NZ Standards

57. SECTIONS

1. A Section may be formed within the Club for sporting or special interest groups, subject to approval from the Board, such sections are bound by the Rules and by-laws of the Club at all times
2. All Sections must have a President or Chairman, Secretary and/or Treasurer and a committee of at least two section members to be duly elected at the Sections Annual General Meeting, dispensation for less than two section committee members may be granted at the discretion of the Board and the position of Secretary may be combined with the Treasurer.
3. All Sections must have a set of rules that is consistent with our Club Rules and must be approved by the Board and at their AGM or a Special General Meeting. If a section's set of rules is inconsistent with the rules of the Cashmere Club Inc the rules of the Cashmere Club Inc. will prevail.
4. All Sections rules must include the following
 - a) Quorum for AGM's and committee meetings
 - b) Number of Committee meetings to be held
 - c) Officers of the Section as per point 2.. Above
5. All Sections will be required to provide annually prior to the Clubs AGM (June)
 - i. Copy of your Signatories/authorisations
 - ii. Minutes of your AGM
 - iii. Balance Sheet
 - iv. Asset list
 - v. Current Section member list
6. All Financial transactions are to be completed in accordance with the financial transactions policies of the Cashmere Club.

7. Sections shall use the Club's accounting services in the following manner:
 - i Sections must bank through the club's main bank account. The club must account for GST on all section transactions.
 - ii Sections will be allocated their own unique ledger number within the 'liabilities' section of the clubs accounting system.
 - iii All deposits are to be issued receipts by the club staff, all requisitions for withdrawals (cash and/or cheque payments) are to be made on a prescribed form signed by the Section Treasurer and one other section official.
 - iv All transactions, which are subject to GST, shall be debited or credited to the appropriate ledger account and a document showing transactions and total of funds held provided to each section at the end of each month, or upon request.
 - v The total of all funds held on behalf of all sections shall be shown as a Current Liability in the Club's Financial Statements.
 - vi If a Section should cease trading, then the funds held by that section shall be transferred into the Club's main bank account. No individual may personally benefit from section monies at any time.
8. Section members agree that as a Section of the Cashmere Club you will assist the Club ensuring the Section abides by the legislative requirements pertaining to our Club License; as per the Sale and Supply of Alcohol Act 2012 and our Food License and Food Control Plan
9. The Committee of the Section shall not do, or omit to do, anything that is likely to prejudice or not be in the best interests of the club. Any contentious correspondence must come through the office prior to delivery.
10. Members of a Section involved in any activity of or related to the Section shall indemnify the Club and its representatives from any problem, direct or indirect loss or damage, claim or proceedings (including in negligence) caused or contributed to by that activity.
11. Office holders of sections are not Committee members or club officials by virtue of holding such office.
12. Officers of the Section and Committee members will abide by the Cashmere Club's Health and Safety Plan and safety for members and guests will be paramount
13. Officers/volunteers of the Section shall be aware of their responsibilities under the Health and Safety Act 2015
14. The Board shall have the authority to suspend or dissolve any Section it believes is acting inappropriately and to the detriment of the Cashmere Club.